

June 13, 2016
Regular Meeting
Board of Directors
Clarinda Community School District

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Audience to Visitors
5. Administrative Reports
6. Consent Items
 - A. Approval of Minutes
 - B. Approval of Bills in the Amount of:
 - General Fund \$174,366.85
 - Activity Fund \$16,761.33
 - Nutrition Fund \$14,215.86
 - Capital Projects \$144,232.15
 - C. Analysis of Reports
 - Financial Statements
 - Activity Accounts
 - Hot Lunch
 - Open Enrollment Application(s)
7. Old Business
8. New Business
 - A. Approve Resignation(s)
 - B. Approve Contract(s)
 - C. Approve Student Handbooks
 - D. Approve Administrative Mentoring Program
 - E. Approve Lease Agreement with West Central Community Action Head Start
 - F. Approve Bus Bids
 - G. Approve Special Education Contracts
9. Correspondence from Board Members
10. Adjournment

Minutes

The Board of Directors of the Clarinda Community School District met in regular session on Monday, June 13, 2016, 5:00 p.m., at the Board Room located in the McKinley Building, 423 East Nodaway, Clarinda, IA 51632.

Call to Order

President Sunderman called the regular meeting to order at 5:00 p.m.

Roll Call

The following board members were present: President Sunderman, Vice President McComb, Bond, Jones, and Turner.

Approval of Agenda

A motion was made by McComb, seconded by Jones, to approve the agenda. Motion carried 5-0.

Audience to Visitors

President Sunderman welcomed all visitors to the meeting. Karie Martin read a letter she'd prepared to the Board of Education in reference to health and sex education curriculum.

Administrative Reports

Mrs. Opperman, Elementary Principal, reported:

1. Reminder of summer school July 11th-August 12th for 2nd-4th grade students. Three teachers have agreed to provide instruction and over 30 students have signed up.

Miss Nook, High School Principal, reported:

1. The first session of driver's education is complete and a new session began today.
2. We are interviewing for the high school special education teacher and hope to offer a contract soon.

Mr. Wedemeyer, Activities Director, reported:

1. Congratulations to our spring sport state qualifiers: golfers Conner Pirtle and Grace Davidson qualified for state golf and Grace finished 8th at the meet in Ames. Sarah Cabeen finished 5th at the state tennis tournament in Waterloo and we had 11 girls and 8 boys participate at the state track meet. The boys team of Lucas Shatava, Zach Carlson, JJ Clark, and Jacob Carlson broke 2 school records, placing 1st in the shuttle hurdle relay, 6th in the 4 X 100 Relay and 7th in the 4 X 400 Relay.

Mrs. Wellhausen, Special Programs Director, reported:

1. Five of the teachers leading the TLC (Teacher Leadership and Compensation System) in Clarinda will be busy this summer with training as we prepare for our initial year in the program.

Superintendent Honnold reported:

1. The middle school summer school was a success. Mr. Porter will report details at the next meeting.
2. The insurance company has stated they will not cover the damage to the gym floor from faulty workmanship by the roofer. Mr. Hill is continuing to contact the initial roofer, but in the meantime, the floor will be repaired by JWood Sports Flooring.
3. The louvres at the top of the curtain barn in the auditorium have been leaking, so a temporary fix has been constructed. The auditorium roof is scheduled to be replaced next summer, so Mr. Hill is working to obtain written directive from the State Fire Marshall, in the hopes we can remove the louvres and put on a solid roof.
4. At this time we'd like to recognize our retiring staff members, Nora Kirsch and Connie Cade. Thanks to both of them for their commitment to the students of the Clarinda School District.

Consent Items

A motion was made by McComb, seconded by Jones, to approve the following consent items:

- A. Minutes of the May 9, 2016, meetings.
- B. Bills in the amounts of:

General Fund	\$174,366.85
Activity Fund	\$16,761.33
Nutrition	\$14,215.86
Capital Projects	\$144,232.15
- C. May 31, 2016, Financial Statements, Activity Fund report, Hot Lunch report, and open enrollment application(s).

McComb stated he had audited the bills, found them in order, and recommended payment. The motion to approve the consent items was approved on a 5-0 vote.

New Business

Approve Resignation(s)

A motion was made by Bond, seconded by McComb, to approve the resignation from David Lind as elementary teacher effective the end of the current school year. Motion carried 5-0.

A motion was made by Turner, seconded by Jones, to approve the resignation from Marilyn Wagoner as head cross country coach for the 2016 season. Motion carried 5-0.

A motion was made by McComb, seconded by Turner, to approve the resignation from Jason Strough as middle school wrestling coach for the 2016-2017 school year. Motion carried 5-0.

A motion was made by Bond, seconded by McComb, to approve the resignation from Mindy Prather as middle school assistant girls' track coach for the 2016-2017 school year. Motion carried 5-0.

Approve Contract(s)

A motion was made by Turner, seconded by McComb, to approve the contract with Samuel Carr to serve as high school physical education teacher and head wrestling coach for the 2016-2017 school year. Mr. Carr has taught at Council Bluffs, Hamburg, and worked most recently as 6-12 teacher for the APEX Regional Program in Glenwood. Motion carried 5-0.

A motion was made by McComb, seconded by Bond, to approve the contract with Brad Knight to serve as elementary teacher for the 2016-2017 school year. Mr. Knight has served as the Head Start teacher in Clarinda for the past year. Motion carried 5-0.

A motion was made by McComb, seconded by Turner, to approve the contract with Rebecca Diemer to serve as assistant middle school girls' track and assistant high school volleyball coach for the 2016-2017 year. Motion carried 5-0.

A motion was made by Jones, seconded by McComb, to approve the contract with Jane Mayer to serve as head cross country coach for the 2016-2017 school year. Motion carried 5-0.

A motion was made by Bond, seconded by Turner, to approve the contract with Jim Lindsay to serve as head middle school wrestling coach for the 2016-2017 school year. Motion carried 5-0.

A motion was made by McComb, seconded by Turner, to approve the contract with Kaleb Brown to serve as assistant high school volleyball and assistant middle school wrestling coach for the 2016-2017 school year. Motion carried 5-0.

A motion was made by Turner, seconded by Jones, to approve the contract with Jessica Greever to serve as custodian for the 2016-2017 school year. Motion carried 5-0.

A motion was made by Bond, seconded by McComb, to approve the contract with Bill Nook to serve as custodian for the 2016-2017 school year. Motion carried 5-0.

Approve Student Handbooks

Mrs. Opperman presented elementary student handbook changes for the 2016-2017 school year:

- 1) Added wording to the age requirement of Junior Kindergarten;
- 2) Added additional clarification on the process used when students are absent from school;
- 3) Added clarification on the truancy policy.

Miss Nook presented high school student handbook changes for the 2016-2017 school year:

- 1) Changes were made to the following attendance policies: Attendance and Co-Curricular Participation, Excessive Absence Policy, Late/Tardy;
- 2) Added wording for loss of eligibility when a student self-reports under the Good Conduct Rule;
- 3) Added wording that students participating in the guided study program will be exempt from ineligibility at the conclusion of each Hex.

Following presentation of the changes, a motion was made by Jones, seconded by McComb, to approve the high school and elementary student handbooks for the 2016-2017 school year. Motion carried 5-0.

Approve Administrative Mentoring Program

A motion was made by Bond, seconded by McComb, to approve the agreement with School Administrators of Iowa to participate in the administrator mentoring and induction program for the 2016-2017 school year. We are required by state law to have an agreement with an approved entity. There is no cost to the district if we do not use the service. Motion carried 5-0.

Approve Lease Agreement with West Central Community Action Head Start

A motion was made by McComb, seconded by Jones, to approve the 2016-2017 lease agreement with West Central Community Action Head Start to rent classroom space at the McKinley Central Office Building. This is a continuation of the agreement to allow them use of a classroom, storage, the gym for inside recess, playground, and laundry for \$1,200 a month. Motion carried 5-0.

Approve Bus Bids

A motion was made by Turner, seconded by McComb, to approve the purchase of a new school bus at a net bid of \$87,394 with trade-in from School Bus Sales Co. Two bids were received: 1) Thomas Bus Sales provided a quote of \$90,513, with a \$1,500 trade-in allowance for our 2001 International bus, for a net bid of \$89,013. School Bus Sales provided a quote of \$88,894, with a \$1,500 trade-in allowance for the 2001 International bus, for a net bid of \$87,394. Money from the Physical Plant & Equipment Fund will be used to purchase the bus. This year the property tax levy for the PPEL fund will bring in approximately \$89,558, the cost of one bus. It was mentioned how fortunate we are to have the additional dollars from the state-wide penny. Without it, we would not have the resources to maintain our facilities because the PPEL fund does not generate enough to cover both our vehicles and our facility improvements. The motion was approved on a 5-0 vote.

Approve Special Education Contracts

A motion was made by Bond, seconded by McComb, to approve the contracts with Mason City and Waterloo Community School Districts for special education students being served at the Clarinda Academy. Motion carried 5-0.

Board Correspondence

Jones: I wish Mr. Honnold well in whatever the future brings.

McComb: Mr. Honnold, I appreciate your years of service. You've always put the students first and you've done it well. I've learned a lot from you.

Turner: 1) I agree with comments from Greg and Scott. 2) Congratulations to our spring athletes.

Bond: 1) The baseball team is busy at the ball field and improving. 2) Congratulations to Mr. Honnold on the opportunity to find new avenues for his interests and passions.

Sunderman: Superintendent Honnold, the Clarinda School District is a better place because of you. You will be missed.

Adjournment

A motion was made by McComb, seconded by Turner, to adjourn the regular meeting at 6:00 p.m. Motion carried 5-0.

Cindy L. VanFosson
Board Secretary